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**SUPPLY PROCUREMENT NOTICE**

**Supply of equipment for Toxicology laboratory of National Criminalistic –  
Technical Centre of Scientific Police of Serbia**

**Location – Serbia**

**1. Publication reference**

SP45/OC/01A

**2. Procedure**

Local open tender

**3. Project:**

SP45 - Support to the Scientific Police of Serbia by Strengthening Capacities of its Toxicology Laboratory

**4. Source of funds**

Spanish Agency for International Development Cooperation (AECID)

**5. Contracting authority – IMG**

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• **CONTRACT SPECIFICATIONS**

**6. Description of the contract**

Supply of equipment (Gas Chromatograph - mass spectrometer with auto sampler pc 1 and Gas Chromatograph head-space with flame ionization detector with auto sampler pc 1 for Toxicology laboratory of National Criminalistic – Technical Centre of Scientific Police of Serbia

**7. Number and titles of lots**

1 lot only



## **TERMS OF PARTICIPATION**

### **8. Eligibility and rules of origin**

Participation is open to all companies from Serbia and Spain registered for business which represents the subject of this tender.

### **9. Grounds for exclusion**

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.2 of International Management Group Procurement Procedures.

### **10. Number of tenders**

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers < may/may not > submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

### **11. Tender guarantee**

N/A

### **12. Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 5% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.]

### **13. Information meeting and/or site visit**

No information meeting is planned

### **14. Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.



## **15. Period of implementation of tasks**

100 days from contract signature.

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## **SELECTION AND AWARD CRITERIA**

### **16. Selection criteria**

The selection criteria should be clear and non-discriminatory and may not go beyond the scope of the contract. The reference period may not go beyond the past 3 years. Consideration has to be made regarding which proof documents should be requested for the relevant selection criteria. If appropriate for the project and subject to the principle of equal treatment separate criteria for natural persons may be published and applied. If **not** used the reference to legal and natural persons shall be deleted.

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.

### **17. Award criteria**

The best value for money



## **TENDERING**

### **18. How to obtain the tender dossier**

The tender dossier is available from the International Management Group. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to <insert specific e-mail and postal addresses> (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The International Management Group must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline

### **19. Deadline for submission of tenders**

March 15, 2010, until 4 p.m Central European Time.

The address for the submission of tenders is:  
IMG – International Management Group, Vladimira Popovica 6, 11 070 New Belgrade - Serbia

Any tender received after this deadline will not be considered.

### **20. Tender opening session**

March 16, 2010, 10:00 e.m Central European Time at premises of IMG – Vladimira Popovica 6, 11 070 New Belgrade - Serbia

### **21. Language of the procedure**

All written communications for this tender procedure and contract must be in English.

### **22. Legal basis**